

1st EDITION
CONFERENCES TO PREPARE FOR
YOUR STAY TO FRANCE

03/06/2022





INTRODUCTION

A word of welcome

Congratulations!

Présentation

Aix-Marseille Université

9 cities, 4 department in the Southern region

18 Departments

80,000 students, including 10,000 international students,
3,500 new students each year from 80 different countries

International Relations Department

To promote the international dimension of the University.
The department is responsible for welcoming international students in exchange programs or individual mobility.

DRI Central

Campus Aix
Bâtiment porte,
29 ave r. Schuman,
13621 Aix-en-Provence

Campus Marseille Centre
Espe canebiere,
63 La Canebière,
13001 Marseille

DRI Campus

Campus Aix
Bâtiment Pouillon,
5 Avenue Robert Schuman,
13628 Aix en Provence Cedex 01

Campus Marseille Saint-Jérôme
52 Avenue Escadrille Normandie Niemen
13013 Marseille

Campus Marseille Luminy
Bâtiment Hexagone
163 Avenue de Luminy
13009 Marseille

Campus Marseille Saint-Charles
Bâtiment 4
3 Place Victor Hugo
13003 Marseille



International student department presentation

Our mission

To welcome and accompany you with your administrative procedures

Conferences to help
prepare you for your
arrival in France
« AMU prep'Days »

Welcome desks at the
beginning of the
academic year

Integration week

Welcome party

International student division key contacts

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Presentation of the 'AMU PREP' DAYS' programme

Objective: the University will help you prepare for your arrival in France

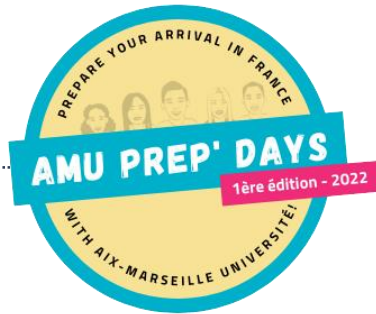
Friday 03/06
Conference 1 :
HOUSING
/ **VISA**

Friday 10/06
Conference 2 :
BANK / INSURANCE /
HEALTH

Friday 17/06
Conference 3 :
SOCIAL AIDS / WORK

Friday 24/06
Conference 4 :
UNIVERSITY /
PRACTICAL LIFE

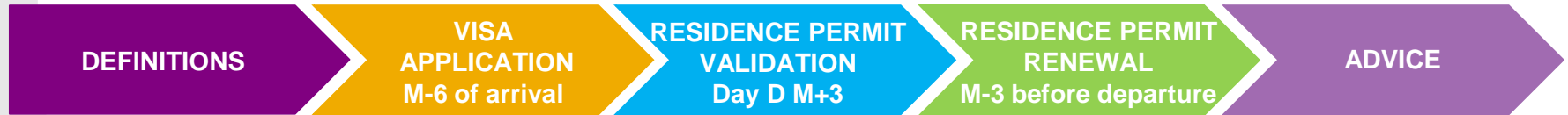




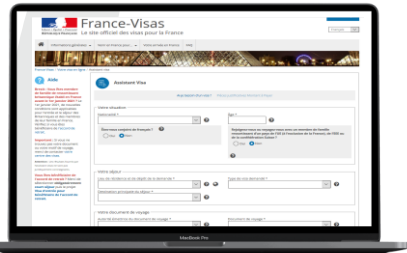
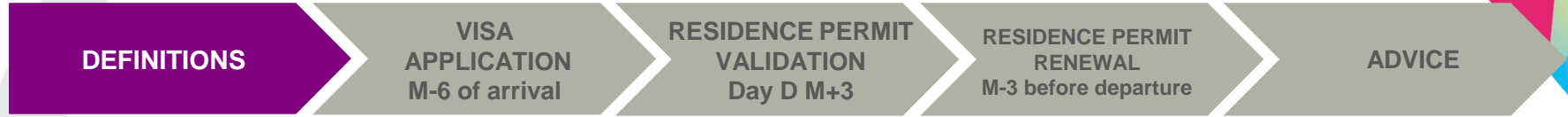
CONFERENCE 1 VISA AND HOUSING PROCEDURES



PART 1: MIGRATION PROCEDURES



Part 1 : Migration procedures



MIGRATORY DOCUMENTS ACCORDING TO THE PROFILES

Etudiants Européens + members of the EEE	Identity card OR passport valid for the duration of the stay
EEF Students	Automatic VISA request via the application on the platform
Students outside of the EEF	The student applies online

What is a VISA?

A visa is a **sticker attached to your passport** by a country's administration that allows you to travel to a foreign country for a specified period of time.

What is a residence permit?

A document which certifies authorisation to stay in a foreign country for a specific period of time (more than 3 months). It is issued by the French administration.

VISA Long Séjour Valant Titre de Séjour (ou VLS-TS ou Visa D)

→ Stay between 3 months and 1 year with the possibility to settle in France

Short Stay VISA or C: Up to 3 months



GOOD TO KNOW

Do a simulation in a few seconds on the France VISAS website to find out if you need a VISA

Part 1 : Migration procedures

DEFINITIONS

VISA
APPLICATION
M-6 of arrival

RESIDENCE PERMIT
VALIDATION
Day D M+3

RESIDENCE PERMIT
RENEWAL
M-3 before departure

ADVICE

March/April 2022

STEP 1: VISA APPLICATION

I Am from an
EEF country



automatically
transmitted to the
French consular
authorities in your
country of
residence

I am from a
country outside
of the EEF



[I apply for my
VISA online](#)



**MANDATORY
PROCEDURE**

Arrival at the University in September 2022

STEP 2: VISA VALIDATION

I have 3 months to validate my VISA
From September 2022 to November 2022



Download the PDF document 'VLS-TS
validation confirmation'.

My VISA is valid for the rest of the year



**MANDATORY
PROCEDURE**

3 months before the end of the stay

STEP 3: RENEWAL OF THE STAY

3 months before the end of my stay I
request my renewal



I receive my residence permit

Part 1 : Migration procedures

DEFINITIONS

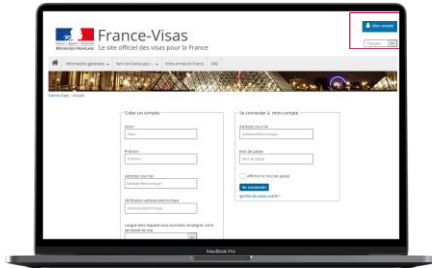
VISA
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RESIDENCE PERMIT
VALIDATION
Day D M+3

RESIDENCE PERMIT
RENEWAL
M-3 before departure

ADVICE

Where do I apply for a VISA?

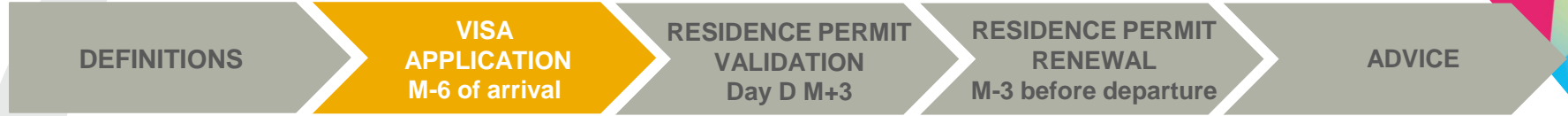


How to activate the France-visa account?

1. Go to "My Account" and start the online application
2. Fill in the fields with the requested information and the preferred language
3. Receive an email containing a link to activate your France-Visas account and a second email with your temporary password to be changed when you login.
4. The activation link redirects you to [France-Visas website](#) to finalise the validation of the email.
5. Finally, create a secret question in case you lose or forget your password.

Your account is now active!

Part 1 : Migration procedures



How much does a VISA cost?

Fees vary depending on the country of origin.

- Short stay: around €80
- Long stay: 99€.

Proof of your resources

If you need a VISA then you must prove that you have enough money to support yourself during your time in France (**615€/month!**).

This is the minimum amount required to be able to live in France.

→ How to justify it ?

- ✓ Scholarship certificate
- ✓ Standing order from your bank
- ✓ Certificate of support from a guarantor in France

Part 1 : Migration procedures

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ADVICE

When to validate the VLS-TS VISA?

Within 3 months of arrival in France

Why validate your visa?

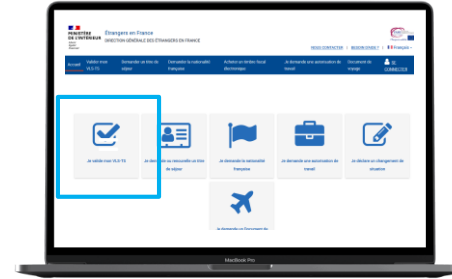
- To remain in good standing on French territory during the entire period of validity of your visa.
- To leave France, beyond the 3 months following your arrival, without needing a visa to return.

ATTENTION

After 3 months, if you have not validated your VLS-TS, you will have to apply for a new visa to return to France.

Good to know

If you do not have a bank card, you can buy an electronic stamp at a tobacconist's and pay in cash



**MANDATORY
PROCEDURE**

To validate my visa I need to :

- 1/ Have a valid email address
- 2/ Get information on the VISA
- 3/ Indicate date of arrival in France + address in France
- 4/ Pay the 50€ tourist tax
- 5/ Have a credit card
- 6/ Purchase an electronic stamp online
- 7/ Enter the number of the electronic stamp already purchased

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ADVICE

In which cases?

The TLS-TS visa is valid for one year.

If you wish to extend your stay in France, you must apply for a residence permit corresponding to your situation.

When should I apply for a renewal?

3 months before the expiry of the residence permit.
If the deadline is exceeded: €180 surcharge

Steps in the processing of the application

1. Confirmation of the renewal application
2. Certificate of a favourable decision.
3. Receipt of the invitation to collect the title by SMS or e-mail

Where to get your residence permit?

Préfecture de Marseille :

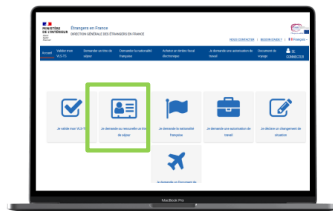
Préfecture des Bouches-du-Rhône Place Félix Baret - CS 30001
13259 Marseille Cedex 06

Sous-préfecture d'Aix-en-Provence :

Sous-Préfecture d'Aix-en-Provence 455, avenue Pierre Brossolette - CS
20758
13617 Aix-en-Provence Cedex 1

GOOD TO KNOW

You have to go to the meeting at the Prefecture with the CONVOCATION



Part 1 : Migration procedures

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ADVICE

WHAT TO DO IN CASE OF..

...an error in the VISA application form?

I complete a new form without deleting the other one

...double or triple nationality ?

I enter the nationality indicated on my passport

...change of address?

Declare your new address within 3 months of moving and request a duplicate

Documents to be provided:

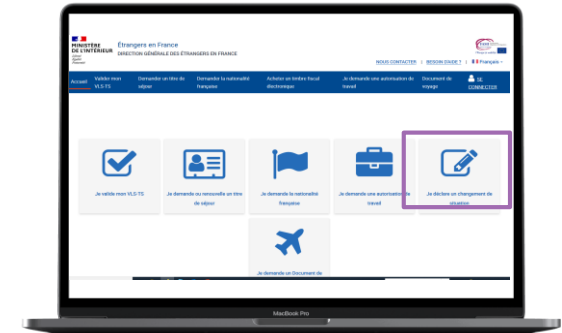
- Residence permit
- Passport (pages on civil status, validity dates and entry stamps)
- Proof of address less than 3 months old
- 3 photos

Proof of payment of the tax and/or stamp duty (requested when the card is issued)

... lost or stolen?

I file a complaint at the nearest police station

- **Residence permit** : Log on to the ANEF website and declare a change of situation and request a duplicate which will bear the same validity dates as the lost or stolen permit.



GOOD TO KNOW

[Addresses of
consulates /
embassies Bouches
du Rhône](#)



QUESTIONS ?

PART 2: HOUSING

TYPES
OF HOUSING

HOW TO FIND
ACCOMMODATION

GUARANTOR

HOUSING
INSURANCE

TIPS AND
GLOSSARY

Part 2 : Housing

TYPES DE LOGEMENT

PISTES POUR TROUVER UN LOGEMENT

GARANTS

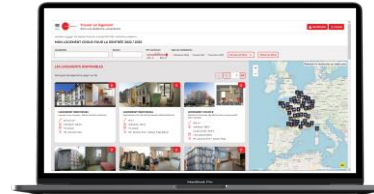
ASSURANCE HABITATION

CONSEILS ET GLOSSAIRE

	CONDITIONS ET SPÉCIFICITÉS	AVANTAGES	DISADVANTAGES
CROUS	Only available at Master level and above	<ul style="list-style-type: none"> • Cheap rent (€150 - €300) • Easy to adapt to, meeting place • Location close to the university campus • Common areas cleaned regularly • Assistance from the reception • No electricity or gas charges 	<ul style="list-style-type: none"> • Available only from Masters level • Shared kitchen • Less privacy • Highly sought after

Finding accommodation - CROUS

To apply for accommodation in a CROUS residence hall, international students must submit an application before **12 July 2022**.



GOOD TO KNOW

Check your eligibility to apply for a room at CROUS

Part 2 : Housing

TYPES DE LOGEMENT

PISTES POUR
TROUVER UN
LOGEMENT

GARANTS

ASSURANCE
HABITATION

CONSEILS ET
GLOSSAIRE

	CONDITIONS ET SPÉCIFICITÉS	AVANTAGES	INCONVENIENTS
PRIVATE UNIVERSITY RESIDENCES	Available to all	<ul style="list-style-type: none"> • Shared laundry facilities • Location close to the campuses • Reception, gym, equipped room 	More expensive than CROUS
PRIVATE HOUSING INDIVIDUALS	<ul style="list-style-type: none"> • Flatshare • Studios • Flats • Homestay 	<ul style="list-style-type: none"> • No intermediary between the tenant and the owner • More choice of accommodation • More personal space and independence • Possibility to host family, friends, pets 	<ul style="list-style-type: none"> • More expensive rent • Independent management of domestic problems • Utilities are not always included in the rent (to be confirmed with the landlord) • Location further away from the campuses

Part 2 : Housing

TYPES
OF HOUSING

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INSURANCE

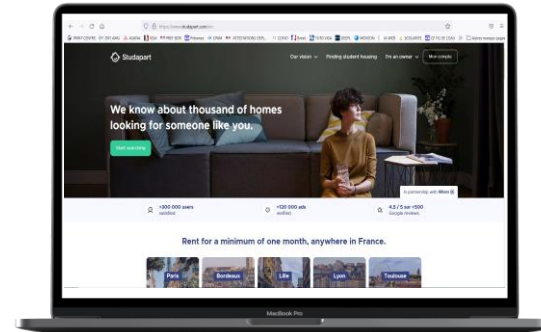
TIPS AND
GLOSSARY

Finding private accommodation - STUDAPART

Studapart offers private accommodation to international students. Studapart is the equivalent of Airbnb for students looking for private accommodation.

How to register?

- I log on to the Studapart platform to create my account
- Upload your identity card or passport and your guarantor's details
- My profile is verified and validated by Studapart
- Based on the chosen criteria, Studapart will propose a selection of flats, studios, flatshares and homestays tailored to your needs.



Part 2 : Housing

TYPES
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PISTES RESIDENCES UNIVERSITAIRES

PRIVEES

[ResidHotel](#)

[Fac-Habitat](#)

[Nexity Studea](#)

[student-factory.com](#)

[Suitétudes](#)

[Les Estudines](#)

[Neoresid](#)

[Studélites](#)

[Néméa Appart'Etud](#)

[Kley](#)

[Cap'Etudes](#)

[Logifac](#)

AUTRES PISTES LOGEMENTS PRIVES

[Leboncoin](#)

[Explorimmo](#)

[For sale for rent](#)

[LaProvence-immo](#)

[Seloger](#)

[Bien'ici](#)

[locservice.fr](#)

[PAP](#)

[ParuVendu](#)

[logic-immo.com](#)

Part 2 : Housing

TYPES
OF HOUSING

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INSURANCE

TIPS AND
GLOSSARY

An
organisation
that will vouch
for me

Family or
close friend

VISALE. 

CONNECTE EMPLOI ET LOGEMENT

What is the Visale Guarantee?

The visale guarantee is a rental deposit granted by Action Logement

- In case of non-payment it guarantees the payment of the rent to the landlord
- It covers payments between 1-10 months
- Free of charge

Am I eligible?

18 and 30 years (until your 31st birthday)

- 30+: employed in the private sector and have a net salary of less than or equal to €1,500 per month

How to register?

1/ Create your account and upload the required supporting documents:

<https://fo.visale.fr/#!/register>

2/ Follow the status of your application on the "Follow my application" section

3/ the application will be approved within a few weeks, the contract will be in your personal space

SUPPORTING DOCUMENTS

Identity document
(valid)

- Identity card
- Passport
- Residence card

School documents
(of the current year)

- Letter of acceptance
- Acceptance mail
- Schooling card

GOOD TO KNOW

Check your eligibility
to benefit from the
VISALE guarantee

Part 2 : Housing

TYPES
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HOUSING
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TIPS AND
GLOSSARY

A person that
will vouch for
me

Family or
close friend

What is a physical guarantor?

- Someone who can pay your rent if you cannot afford it
- A family member or close friend
- Someone who can prove that they have a stable economic situation
- They must be French

What documents must the physical guarantor provide?

- Copy of passport/ID card (valid)
- 3 pay slips
- Recent tax return
- A sworn statement confirming the guarantor's status and that he/she will pay the rent for you, if you are unable to do so.

Part 2 : Housing

TYPES
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TIPS AND
GLOSSARY

What is home insurance?

Insurance that covers the premises, their contents (equipment) and sometimes the civil liability of its occupants.

This is a legal obligation, required by landlords.

Case of shared accommodation

- All tenants have the same insurance (all names are listed on the same insurance contract)
- Each tenant takes out his or her own home insurance

What is included in home insurance?

The contract must state precisely what is included, in general, the risks covered are

- Fire and explosion
- Water damage
- Theft and vandalism



**MANDATORY
PROCEDURE**

GOOD TO KNOW

ADH

HEYME

Part 2 : Housing

TYPES
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I don't have accommodation when I arrive, can I get a room at the CROUS?

No! It is very difficult to get a room at the CROUS, you will have to book a room before your arrival. We advise you to book a hotel room for the first few days.

Are CROUS rooms equipped with bed linen?

The Crous rooms do not provide bed linen, so you should think about bringing sheets, duvet, pillows and duvet covers. It is possible to buy them when you arrive in France.

Do I live in the same city where I study?

Many students who study in Aix-en-Provence live in Marseille because the rent is less expensive

- There is a direct bus (number 50) between the two cities every day (every 5 minutes during rush hour)
- Times: From 05:45 to midnight (every 5 minutes during rush hours).
- Fares: 6 € one way - 10 € return
- 2 € for the PASS JEUNE for under 26 years old (only available with the "La Métropole" transport card)

How can I get the "La Métropole" transport card?

Go to the transport offices, fill in the form and complete the file with a copy of your identity card and a photo. The creation of the card is free, and it can be recharged at any time directly from a station.



Part 2 : Housing

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What are the landlord's obligations for the accommodation to be considered decent?

Whether the accommodation is furnished or empty, the landlord must provide decent accommodation.

This obligation concerns the tenant's main residence.

A property is considered decent if :

- the safety of the tenant is guaranteed
- The health of the tenant is preserved
- The essential equipment is provided: kitchen with sink, cold and hot water, heating
- The accommodation is protected against pests and insects and has windows

My flatmates don't have a guarantor, can they use mine?

No! Either everyone takes out the same insurance policy and all names are listed, or everyone has their own individual insurance..

ATTENTION

Do not pay any money until you have visited the property or signed a rental agreement

Part 2 : Housing

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INSURANCE

TIPS AND
GLOSSARY

- Etat des lieux = inventory

- Usually completed when you arrive at the property.
- An account of what everything looked like when you moved in
- All items in the property will be listed
- Signature required

- Caution = Deposit

- Set amount of money paid before you start renting
- The money is held by the landlord
- If the property is damaged, deposit will be used to cover costs
- Full deposit will be returned if there is no damage

- Contrat de bail = Lease agreement

Contract between you and the landlord that states:

- Your monthly rent
- The duration of the contract
- Agreements that you have made with the landlord

- Garant = Guarantor

A guarantor is legally responsible for your rental payment/charges if you are unable to pay. Your landlord will feel a lot more secure if you have a guarantor as it reassures them that the rent will be paid.

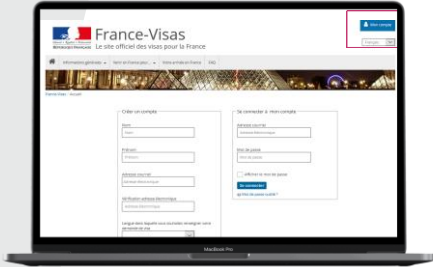


QUESTIONS ?

Recap

1/ VISA

Apply for a visa online



2/ ACCOMMODATION Finding accommodation

PRIVATE UNIVERSITY RESIDENCES

[Fac-Habitat](#)
[Nexity Studea](#)
[student-factory.com](#)
[Suitetudes](#)
[Les Estudines](#)
[Neoresid](#)
[Studélites](#)
[Néméa Appart'Etud](#)
[Kley](#)
[Cap'Etudes](#)
[Logifac](#)

OTHER PRIVATE HOUSING

[Leboncoin](#)
[Explorimmo](#)
For sale for rent
[LaProvence-immo](#)
[Seloger](#)
[Bien'ici](#)
[locservice.fr](#)
PAP
[ParuVendu](#)
[logic-immo.com](#)

3/ Checklist of documents of required documents (paper + digital)

- IDENTITY DOCUMENTS (valid)
 - Identity card
 - Passport with VISA
 - Identity photographs
- EDUCATIONAL DOCUMENTS
 - Letter of admission
 - Acceptance mail
- FINANCIAL RESOURCES
 - Official proof of €615/month
- PERSO
 - Email address

4/Applying for a for a guarantor

+ Housing insurance



Join our community !

International student welcome desk 29 August - 02 September 2022

Campus Aix Schuman – Le Cube
Campus Saint-Charles – Espace Pouillon
Campus Saint-Jérôme – Salle des Actes
Campus Luminy – Hexagone
Campus Timone – Hall Faculté de Médecine